

Director of Annual Giving

Kent Place School seeks a Director of Annual Giving to plan, execute, and manage our annual giving campaign by creating engaging strategies for all of the School's constituencies: alumnae, parents, parents of alumnae, grandparents, and friends. The Director is responsible for increasing annual giving revenue, broadening the base of support, retaining and upgrading donors through appropriate stewardship, and strengthening the major gift pipeline. This position also provides guidance and support to the annual fund volunteers and solicits leadership gifts for The Kent Place Fund. Candidates should possess a thorough knowledge of principles and practices of development, have excellent communication skills, familiarity with Google suite and Raiser's Edge, and experience managing volunteers. Must be willing to work some evenings. Requirements: college degree and minimum 5 years of experience in independent school fundraising. Please submit a resume and cover letter to employment@kentplace.org with "Annual Giving" in the subject line. We seek candidates who support the development of a school community that is culturally competent, a working environment that is affirming and inclusive, where each member feels safe and valued, as described in our [Diversity statement](#).